

Clifford B. Martin Memorial Hall operated by the
Pennington Road Fire Company & First Aid Unit, Inc.
1666 Pennington Road, Ewing, NJ 08618-1314
 Firehouse 609-882-9885
 Hall VoiceMail 609-882-8221 Option 3
 hall@penningtonroad.org | www.penningtonroad.org/hall



Hall Reservation Request

Please complete all fields and return to the address above. A \$300.00 security deposit is required to hold your reservation date once it's confirmed available.

Date of affair	
Starting time	
Ending time (no later than 1:00 a.m.)	
Maximum estimated attendance	
Describe your event and the usage of the hall:	
Will a fee be charged or required to attend (i.e., admission fee)?	
Is this a fund raising event?	
If so, who is the money raised for?	
Will alcohol be served (bar), permitted (BYOB), or prohibited?	
Who is the primary contact to arrange your affair and rental of our hall?	
Contact's primary number	
Contact's secondary number	
Contact's e-mail address	
If rental is on behalf of an organization, who is it?	
Who will be the liaison to your party during your event?	
Will you be using the kitchen to cook or warm food?	